

NERAMAC invites offers for sale of Black Pepper & Hill Grass; details of which are mentioned in Annexure-I on “as is where is basis”. Interested parties may submit their offer of rates in the format given at annexure - I.

Terms & Conditions:

- 1. Tender Document:** Tenderer has to purchase the tender form by depositing an amount of Rs.500 (Rupees Five Hundred) only by cash being the cost of the tender form from the office of NERAMAC Ltd, 9, Rajbari Path, G S Road, Guwahati- 781 005 during office hours from 10 AM to 5 PM on any working days up to 6th November, 2017.

The tender form may also be downloaded from the website of NERAMAC i.e. www.neramac.com and the cost of tender form of Rs.500 may be submitted along with rate offer in the form of demand draft / Bankers Cheque drawn on any scheduled bank in favour of Head Office, NERAMAC Ltd. payable at Guwahati, in absence of which the bid shall be treated as cancelled.

- 2. Rate:** The rate should be quoted for full quantity of Black Pepper, Hill Grass and Bay leaves excluding the GST; Forest T.P. rate which will be charged extra as applicable on produces.
- 3. Earnest Money Deposit:** An amount Rs. 10,000.00 (Rupees Ten Thousand) or 2% of the value offered, whichever is higher should be submitted as Security Deposit along with the tender form in the form of Demand Draft/ Banker’s cheque drawn in favour of NERAMAC Ltd payable at Guwahati for each of the item like Black Pepper, Hill Grass & Bay leaves at Siliguri respectively.
- 4. Submission of tender:** The rate offers should be submitted by 2 pm on 30th November, 2017 by putting the offer in the tender format given at annexure-I attached to the tender form in the tender box kept in the Head Office at the above mentioned address.
- 5. Validity:** the offer should be valid for a period of 60 days from the date of acceptance of the offer.
- 6. Opening of Tender:** The tender will be opened on 4th December, 2017 at 3-30 pm in presence of the renderers, if any, present.
- 7. Security Deposit:** Parties, whose offer would be accepted, will have to submit Security Deposit of an amount equal to 10% of the total value within seven days of acceptance of their offer by Demand Draft drawn in favour of NERAMAC Ltd. payable at Guwahati or by NEFT/RTGS to NERAMAC’s account.
- 8. Payment:** The tenderers have to deposit the entire amount in the form of Demand Draft/ Banker’s cheque drawn in favour of NERAMAC Ltd payable at Guwahati or by NEFT/RTGS to NERAMAC’s account towards the cost of the items offered to them before taking delivery of the materials.

- 9. Lifting of materials:** The tenderers should lift the materials within 30 days from the date of acceptance of offer from godowns located at Guwahati for Black Pepper & Hill Grass and Siliguri for Bay leaves. They should make their own arrangement for loading, transportation and TP, if necessary.
- 10. Forfeiture of Security Deposit:** In case of the successful tenderers failing to lift the materials within the stipulated time, the EMD and Security Deposit shall be forfeited.
- 11. Refund of EMD:** EMD submitted by the unsuccessful tenderers will be refunded to them within seven days from the date of opening tender.
- 12. Right to cancel the Tender:** The Management of NERAMAC reserves the right to cancel the tender without assigning any reason whatsoever.
- 13. Jurisdiction:** Any dispute arising out of the tender will be subject to the jurisdiction of courts in Guwahati.
- 14. Rate:** The rate should be quoted both in figures and words.
- 15. Tender Form:** The tender form will be accepted only in the tender format enclosed herewith.
- 16.** The tenderers should ensure that each page of the tender document including rate offer is signed with name and date with rubber stamp. The tenderer should also submit proof of his/her identity.
- 17.** Interested tenderers may inspect the stock of Black Pepper & Hill Grass at Guwahati and stock of Hill Grass & Bay Leaves at Siliguri at their own cost with prior intimation to NERAMAC Office on any working day between 3 PM to 5 PM till one day before the last date of submission of the tender.
- 18.** For NEFT/RTGS payment.
Bank Name : State Bank of India
A/C No : 10566982782
Branch : New Guwahati, Bamunimaidan
IFSC : SBIN0000221

Annexure - I

Details of the cost of the tender document paid:

Amount paid Rs.....

D.D. No.....dated.....

Bank Name.....

Details of EMD: Amount:

D.D. No.....

Bank.....

FORMAT FOR QUOTATION

Sl.No.	Description of the Goods	Specifications	Quantity	Location of the goods Stored	Bid Price (Rs)	
					(in words)	(in figures)
1	Loose Broom Grass	Hand Plucked/ cutting packet of 50 kg each, collection from Meghalaya West Garo Hills.	29.150 MT	NERAMAC Six Mile Godown, Guwahati		
2	Loose Broom Grass	Hand Plucked packet of 50 kg each, collection from Sikkim	25.27 MT	Siliguri Regulated Wholesale Market (SRMC).		
3	Black Pepper	Hand Plucked packet of 50 kg each, from Meghalaya West Garo Hills.	1.5 MT	NSC Godown, Six Mile Guwahati and Gorchuk Guwahati.		
4	Bay leaves (Tezpatta)	Hand Plucked packet of 50 kg each, collection from Siliguri	3.30 MT	By-Pass (Six- mile) - II Godown Siliguri		

We agree to the terms and conditions mentioned in the quotation / Tender documents and we are abiding with it.

(Signature & Seal of Bidder)

***Note:** Please do not overwrite on the bid price and if done so an application in this regard must be submitted duly signed and stamped by the bidder separately alongwith the quotation / tender.

BID FORM

(Stamp paper of Rs. 100/- only)

No.....

Date:

To,

The Managing Director
NERAMAC LTD
9, Rajbari Path
G. S. Road, Guwahati
Pin - 781 005

Sir,

Having examined the bidding documents issued vide your office No..... dated we the undersigned offer our rates in Rs. (in words:.....)

We undertake, if our bid is accepted we will abide by the full terms and conditions (including amendments if any) and we shall also furnish the performance security within Seven days of receipt of the notification of award of a sum equivalent to 10% (ten percent) of the total value of the offer bid price.

We agree to abide by this bid for the validity period specified in the documents and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We further agree to abide by all the terms and conditions of the bid documents.

Until a formal contract is prepared and executed, this Bid together with your written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for the contract we will strictly observe the laws against fraud and corruption in force as per the "Prevention of Corruption Act 1988".

We understand that you are not bound to accept any or all bid prices that you may receive.

(Signature of the Bidder with Stamp and full address)

PRESS ADVERTISEMENT

NERAMAC intends to sell finished grass brooms and Loose Broom Grass on “as is where is basis”. The interested parties may visit the website of NERAMAC Ltd (www.neramac.com) for detailed terms and conditions.

Sd/-

Sr. Zonal Manager (Assam, Meghalaya & Sikkim)

