

**North Eastern Regional Agricultural Marketing Corporation LTD
(A Govt. of India Enterprise)**

**TENDER FOR SUPPLY
OF
CERTIFIED ORGANIC SEED / PLANTING MATERIAL
OR
CHEMICALLY UNTREATED CONVENTIONAL
SEED/ PLANTING MATERIAL**

Date of Submission of bid: 24.3.2017 up to 1400 Hours

Date of opening of bid: 24.3.2017 at 1500 Hours



**North Eastern Regional Agricultural Marketing Corporation LTD
(A Govt. of India Enterprise)**

9, RAJBARI PATH, G.S. ROAD, GANESHGURI, GUWAHATI -05

TENDER FOR SUPPLY OF CERTIFIED SEED ORGANIC SEED/ PLANTING MATERIAL OR CHEMICALLY UNTREATED CONVENTIONAL SEED/ PLANTING MATERIALS TO BE SUPPLIED TO AGRICULTURE DEPARTMENT OF NER

NERAMAC invites Tender from reputed SEED PRODUCING AGENCY/ COMPANY / FIRM/ NGO and FPOs for supply of certified seed organic seed/ planting material or chemically untreated conventional seed/ planting materials to be supplied to agriculture department of NER. The detailed notice can be downloaded from our website www.neramac.com.

Important Dates

- A. Last date for the submission of Bid : 24.03.2017 (1400Hrs)**
B. Date of opening of Bids : 24.03.2017 (1500 Hrs)
**C. Place of submission and opening of Bids : MD, NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam,
(India)**

- i) Processing fee Rs 5,000/ Bid (Non-refundable).should be submitted along with submission of offer. Tenders not accompanying the processing fee shall be rejected out rightly and shall not be processed
- ii) The Tender documents along with detailed scope of work and other relevant documents forms the part of tender. Tender document is available at website www.neramac.com and www.cppp.nic.in in which may be downloaded and submitted to above given address.
- iii) NERAMAC reserves the right to accept or reject any one or all tenders without assigning any reason thereof.
- iv) Any corrigendum including extension of date or change of date for submission of the tender shall be published only on the website and that shall be deemed to have been seen by the bidders.
- v) In case the date opening fall on a holiday, the bids shall be opened on next working day at the same time and it will be binding on the Tenderers /Bidders for acceptance.

North Eastern Regional Agricultural Marketing Corporation LTD

INSTRUCTIONS TO TENDERERS (ITB):

1. The tenderers are advised in their own interest to read the document carefully. Unless the tenderers specifically state to the contrary and contention is agreed by the corporation, it shall be deemed that the tenderers accepts all the terms and conditions of the tender.
2. Tender must quote strictly in two bid system as per guideline and furnish the processing fee as per procedure to fulfill the criteria of eligibility.
3. **Bidder can bid for all 8 states of NER or for any individual state. Bidder should submit state-wise financial bid on separate sheet as per FORM-C**
4. Bid should be submitted strictly as per tender form provided in the document for technical bid. Bid of only that party shall be considered for evaluation who accepts the terms and conditions of the tender. Conditional tender shall be treated as null and void.
5. Tenderer must submit authentic proof to prove his contention. Mere statement shall not suffice for experience or the technical competence of the bidder.
6. Offer shall be valid initially for a period of 90 days for acceptance by the company. The parties undertake to extend the validity by another 90 days, if requested by NERAMAC
7. Technical bid shall be opened on the tender opening date in the presence of bidders desirous to attend the tender opening. Financial bid of only technically competitive bidders shall be opened with prior intimation to the successful bidders.
8. The applicant is required to visit the Tender Section of NERAMAC website for any changes or amendments in the EOI before submitting their Expression of Interests and also follow for updated information if any related to the tender.

TENDER TERMS & CONDITIONS FOR SUPPLY OF CERTIFIED ORGANIC SEED/ PLANTING MATERIAL OR CHEMICALLY UNTREATED CONVENTIONAL SEED/ PLANTING MATERIALS

INTRODUCTION

NERAMAC is a Central Govt. of India Enterprise under the administrative control of MoDONER. It was set up to support farmers/producers of **NORTH EAST** getting remunerative prices for their produce and thereby bridges the gap between the farmers and the market and also to enhance the agricultural, procurement, processing and marketing infrastructure of the Northeastern Region of India.

One of major objective of NERAMAC is also to make timely available Good Quality SEEDS, Fertilizer and other Agri-Inputs to enhanced the productivity of the farmers of NER.

NERAMAC is also provide hand holding to various small and Medium Processing units of NER by providing raw materials and arranging packaging materials. NERAMAC has a few retail outlets within the North East region which directly sell various processed and value added products produced locally in the region.

SCOPE OF WORK

- a) North Eastern Regional Agricultural Marketing Corporation (NERAMAC) Ltd desires to purchase Certified Seed/, Planting Material or Chemically Untreated Conventional Seed/ Planting Materials on need basis for marketing to Agriculture Department of NER and other states during Summer/Kharif 2017 under MOVCDNER of Govt. of India. Seed duly packed and tagged from reputed seed producers / organizers or their authorized representative should be fresh and meet all INDIAN MINIMUM SEED STANDARDS.
- b) **Bidder can bid for all 8 states of NER or for any individual state. Bidder should submit state-wise financial bid on separate sheet as per FORM-C**

ELIGIBILITY CRITERIA : -

- a) Material should be from Organic source as per MOVCDNER.
- b) Source should be supported by organic certification from its local authorities
- c) Bidder or its principal should be seed Producer/ Nursery. Necessary document with authorisation as per Prescribed form as per Form D should be attached with the tender.
- d) Preference shall be given to the seeds produced in NER. Seed/ Planting Material of North East produce shall be given preference.

- e) Bidder should have minimum 3 years' experience of supply of seeds to any Govt. / Semi Govt. Department.
- f) Bidder should have average turnover of 3 crores in last Three year ie. FY 2013-14, 2014-15 & 2015-16 & minimum 5 crores in any one F. Y. of last Three year.
- g) Bidder should have executed a single order of minimum 1 crores order value in similar item /seeds supply in Govt. / Semi Govt. agencies in a single year. Order copies should be attached
- h) Up to Date Valid seed license to sell seeds in NER.
- i) Turn over Certificate / Audit Report for last Three year / Bank Solvency Certificate
- j) PAN / VAT / CST / Trade License copy to be submit with the tender
- k) Seed Processing Unit details if available.
- a) The party who is under litigation with NERAMAC or arbitration case pending in this office or has issued / got issued a legal notice in the past is not liable to participate in the tender. Tenderer should submit an affidavit of Rs 100/- on non-judicial stamp paper that he has not black-listed by any Govt. or private agencies in any kind of business

PRICE :

Rate shall be quoted in **Rs Per QTLS on FOR BASIS** anywhere in **ASSAM, ARUNANCHAL PRADESH, MIZORAM, MANIPUR, MEGHALAYA, NAGALAND, SIKKIM, TRIPURA** for final cleaned / graded, tested and packed quantity in proper packing (exclusive of bag weight). The rate shall be all inclusive and no other claim on taxes etc.(if any) shall be entertained. Total value to be given in both figures and words.

Bidder should submit financial bid separately for each State of NER.

DELIVERY :

- a. ANYWHERE in the states of **ASSAM, ARUNANCHAL PRADESH, MIZORAM, MANIPUR, MEGHALAYA, NAGALAND, SIKKIM, TRIPURA as per the requirement of state govt.**
- b. Seeds are required to be supplied for Kharif 2017 season to be supplied in month April-July'2017. Successful Bidder (s) should have seed available in all respect in April'2017.

EMD :

- a) The tender shall be accompanied by interest free EMD @ 2 % of the total value at the quoted rate or Rs.1,00,000/- (Rupees One Lakh) whichever is more, in the form of RTGS/Demand Draft drawn in favour of NERAMAC Ltd, Guwahati. Tenders without EMD will be rejected.
- b) EMD of unsuccessful Tenderers except the lowest three will be returned through

A/c payee cheque within 30 days of tender opening or issuance of the offer letter to the L1 party. EMD of the L2 & L3 will be returned after the completion of the order or within 60 days of tender opening whichever is later. Outstanding amount, if any, of the supplier with NERAMAC will not be considered for the EMD purpose.

PROCESSING FEE:

The tender shall be accompanied by non- refundable PROCESSING FEE of Rs. 5,000 per tender. Tender not accompanied with processing fee is liable to be rejected.

SAMPLES :

The supplier will submit a properly labeled / sealed representative sample of one Kg. seed of each item along with the sealed tender. Tenders without the sample may be rejected. In case bidder is not in position of submit representative samples at the time bidding, samples should be submitted before assigning of contract. Seed stock will be accepted by NERAMAC only if it visibly resembles the representative samples provided along with the tender.

VALIDITY :

The supplier's offer should be valid initially for at least 90 days from the date of opening of tender and which may be extended for another 90 days with mutual consent of both the parties.

MINIMUM QUANTITY :

Bidder should offer for at least 50% of quantity of crop variety required in the tender. In Case L-1 party is not in position to supply the required quantity as per NIT, NERAMAC may split order to L-2 and L-3 Parties so on at L-1 Rate on merit basis.

SECURITY DEPOSIT :

The successful tenderer shall / remit interest free Security Deposit @ 5 % of the total value of the supply at the approved rate or Rs. 1.00 Lakhs (Rupees One Lakhs) whichever is more. This deposit shall be remitted within five working days from the date of receiving the NERAMAC's purchase order / intimation. EMD of the successful tenderer can be adjusted in the security amount. Failure to remit the Security / Deposit will imply forfeiture of EMD.

PAYMENT TERMS :

- a. 90% payment will be released through RTGS within 30 days after the receipt of payments from the Department of Agriculture/Area office subject to fulfilling the Terms & conditions set out in the tender.
- b. NERAMAC will retain 10% payment along with Security Deposit as retention

money and shall be released after receipt of letter of satisfactory execution of order from state govt.

Procedure for submission of Technical Bid and Financial Bid:

A. **Technical bid** :

i) Should be submitted as per Format for Technical bid along with forwarding letter and affidavit **of self-declaration** and supporting documents to prove the technical competitiveness in one envelop dully sealed.

ii) Processing fee and EMD should be placed in Technical bid only payable by RTGS/NEFT/POS or DD in favour of NERAMAC Ltd, Guwahati

RTGS details is as follows:

Bank Name: State Bank of India,

Branch Name: New Guwahati Branch, Bamunimaidam

Account No: 10566982782

IFSC Code: SBIN0000221

iii) As NERAMAC objective is also to promote regional seed growers/ firms etc and their development, preference shall be given to the seeds produced in NER .

B. **Financial Bid** :

i) **Price bid** should be given as per the Format of financial bid. Financial bid should be place in another envelope (dully sealed) addressed to the MD, NERAMAC and super-scribed as Financial bid.

Both the envelops should then be placed in one bigger envelop and Super-scribed as **“TENDER FOR SUPPLY OF CERTIFIED SEED ORGANIC SEED/ PLANTING MATERIAL OR CHEMICALLY UNTREATED CONVENTIONAL SEED/ PLANTING MATERIALS TO BE SUPPLIED TO AGRICULTURE DEPARTMENT OF NER**, addressed to the MD NERAMAC and The sealed tender should be delivered (TENDER BOX) **NERAMAC LTD, 9, RAJBARI PATH, G.S. ROAD, GANESHGURI, GUWAHATI -05, ASSAM.**

D. Tenders in sealed envelope will be received at NERAMAC up to **1400 hrs on 24-03-2017** and technical bids will be opened on the same date and place at 1500 hrs in the presence of those Tenderers who may wish to be present. Financial Bids will be opened for those whose Technical Bid will be in order. Tenders received after the due date and time will be rejected.

E. As NERAMAC is committed in overall development of Farmer’s Community of NER. Seeds/ Planting Material produce in NER shall be given preference provided it is meeting all qualification criteria and quality standards. Bidders offering produce of NER, their offer would be considered even though prices quoted is higher to L-1 rate upto 10%. Such bidder shall be offered to supply max. upto 20% quantity at L-1 rates.

AGREEMENT :

The successful bidder shall at his cost execute an Agreement with NERAMAC on non-judicial stamp paper of required value for arranging the supply as per these Terms and Conditions signed each page of the Terms and Conditions and submit the same to NERAMAC along with the Security Deposit.

PROCESSING AND PACKAGING :

- a. The seed shall be processed and packed as per SCA's requirement at the supplier's premises at his cost and expense. NERAMAC shall have the right to inspect the operations from time to time.
- b. The supplier will arrange for the SSCA's permission for packing of the offered /accepted quantity in NERAMAC bags (Marketed by NERAMAC) while NERAMAC will issue request letter to SSCA for the same, in case of Certified Seed.
- c. The supplier shall make available to NERAMAC a copy of the release order / certificate issued by the State Seed Certification Agency (SSCA) for each lot before delivery to NERAMAC.

QUALITY AND QUANTITY :

- a) Disease free Mature Rhizome, Seeds and Planting Material should be from Organic source, Source should be supported by organic certification from its local authorities.
- b) NERAMAC will draw representative samples of the final cleaned/graded seed lots offered by the supplier and may have them analyzed in any accredited Quality Control Laboratory (QCL) or any other laboratory identified by NERAMAC. However in case of certified seed, only the lot cleared by both the SCA and NERAMAC's designated laboratory will be finally be accepted by NERAMAC.

NERAMAC will draw samples for 25% more quantity than the supply order, to ensure that in the event of failure of any lot in QCL there is no short fall in the supply from the ordered quantity. NERAMAC may draw representative samples of the finally packed seed lots and have them analysis in NERAMAC's Quality Control Laboratory (QCL) or any other laboratory identified by NERAMAC. If such lot does not meet the seed standard, NERAMAC may refuse to accept these seed lots quantity. Supplier shall bear the cost of QCL and shall be deducted from first installment.

- c) Supplier will provide the certification tag, thread, seal essentially and arrange the packing, sealing, labeling, tagging, stacking and loading at his cost, besides arrangement of packing materials like bags & labels etc.
- d) The seed stocks shall conform to the quality specifications prescribed in the

Indian Minimum Seed Certification standards and shall possess good physical appearance and luster to NERAMAC's satisfaction.

- e) Tenderer failure to arrange the supply as per the Terms & Conditions will entitle NERAMAC to cancel the order and arrange from the next party in the tender at the cost and risk of the defaulting tenderer.
- f) In the event of any dispute / complaint with reference to the seed quality, if the responsibility of the supplier is proved / established, he shall bear the loss / damage, if any, sustained by NERAMAC to the relevant extent. The supplier shall, at his cost, take back part or full quantity of such stock without bags proved defective on receipt by NERAMAC / delivery to NERAMAC. Supplier shall indemnify NERAMAC fully including the any compensation or litigation on NERAMAC against the Quality and Quantity of seeds supplied.
- g) NERAMAC may increase/decrease the final requirement of the quantity in the NIT upto 100% in both the cases.
- h) Procurement shall be done only for the quantity for which NERAMAC has confirmed demand.
- i) If required, NERAMAC may repeat the order for the additional quantity within two months from the date of security deposit remittance with mutual consent.

ARBITRATION

In the event of any question / dispute or difference arising between NERAMAC and the supplier on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms & Conditions in any manner, the matter shall be referred to the Sole Arbitrator. Managing Director, NERAMAC will be the Sole Arbitrator. The tenderer shall have no objection in this regard. The venue of arbitration shall be at Guwahati. The court of law at the Guwahati alone will have jurisdiction in the matter of any disputes whatsoever.

OTHER TERMS & CONDITIONS

- a) NERAMAC shall not be responsible for fluctuation of the market rate of the ordered seed. The tenderer shall be required to supply the seed at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms & conditions of the agreement to the satisfaction of the Corporation.
- b) NERAMAC reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. The Managing Director further reserves the right to award contract / issue the order for supplies to more than one tenderer.

- c) In case of dispute arising out of the contract, the party / parties shall have to agree to the decision of the sole arbitrator appointed by NERAMAC whose decision will be binding on both the parties.
- d) The court of law situated at Guwahati will have the jurisdiction in matter related this tender or dispute during the performance of the contract.
- e) The tenderer shall be responsible for State Sales Tax / Central Sales Tax / VAT and income tax liabilities, if any. NERAMAC will not carry any tax liability related with the transaction.
- f) NERAMAC will not be responsible for the losses incurred to the supplier / tenderer due to charge in Govt. decisions, natural calamities, which are beyond the control of NERAMAC.
- g) Quality Control Inspectors of the concerned State may draw the samples of stocks. In case the stocks failed in sampling the tenderer will be solely responsible for the consequences of violation of Seed Act and Seed Laws or any type of compensation.
- h) The quantity of the seed container shall be checked at any point of transaction and in case shortage found in the container, NERAMAC will not pay any cost against such supplies and the tenderer shall be responsible for the legal consequences of Weights & Measures Department, if any.
- i) The tenderer will have to give name of the firm, name of the processing plant, godowns their postal addresses, and telephone/Fax Nos. E-mail, name of the responsible person in the tender form itself, so as to make further communication.

REJECTION OF TENDER

The Tender is liable to be rejected if:

- a) The Tender is not covered in proper sealed cover with superscription as indicated.
- b) Not in prescribed forms and not containing all required details.
- c) Not properly seal and signed as per requirements.
- d) Received after the expiry of due date and time.
- e) Offer is received by fax, telegram ore-mail.
- f) Missing of any supporting document(s) with the Tender.
- g) Conditional offers shall not be accepted and the tender shall not impose any additional term / condition.

FORM - A

TENDER FORM

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: Supply of Certified Organic Seed / Planting Material or chemically untreated conventional seed/ planting material to agriculture departments of NER states under MOVCDNER

Sir,

The undersigned having read and examined in detail all the tender documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

S.N o	Description	Response
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. Letter of Authorization.
2. Form I should be submitted on the company's letter head duly seal and signed by the authorized person.
3. Processing Fee of Rs. 5,000/- per bid in the form of a RTGS/NEFT/ Demand draft drawn in favor of the NERAMAC Ltd, payable at Guwahati.
4. EMD
5. Qualification eligibility criteria Form.
6. Affidavit or Self Declaration of eligibility in Form- II.
7. Self Attested copies of Supporting Documents.

I/ We hereby declare that my/ our Tender is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Witness by - Signature:

Designation:

Name :

Dated:

(FORMAT FOR TECHNICAL BID)

**To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India**

Sub: Supply of Certified Organic Seed / Planting Material or chemically untreated conventional seed/ planting material to agriculture departments of NER states under MOVCDNER

Sir,

With reference to your subject mentioned tender in NERAMAC website : www.neramac.com, we hereby submitting our technical bid as per the Terms and Conditions provided by you. The particulars of offer are given below:

SNO	QUALIFYING CRITERIA	COMMENTS OF BIDDER	DOCUMENT ATTACHED	DEVIATION YES/NO
	Name of the Company/ Firm/ NGO /other			
	Registered address of the Company			
	Nature of Business of the Company			
	SOURCE OF MATERIAL - should be from Organic source as per MOVCDNER			
	CERTIFICATION : Source should be supported by organic certification from its local authorities			

	Bidder or its principal should be seed Producer/ Nursery. Necessary document			
	Authorisation Letter as per Prescribed form.			
	Preference shall be given to the seeds produced in NER.			
	Minimum 3 years' experience of supply of seeds to any Govt. / Semi Govt. Department			
	Sales turnover for last 3 years (13-14, 14-15, 15-16)			
	Average turnover of 3 crores in last Three year ie. FY 2013-14, 2014-15 & 2015-16.			
	Minimum 5 crores in any one F. Y. of last Three year			
	Executed a single order of minimum 1 crores order value in similar item /seeds supply in Govt. / Semi Govt. agencies in a single year.			
	Up to Date Valid seed license to sell seeds in NER.			
	Valid PAN / VAT / CST / Trade License copy to be submit with the tender			

	Details of Seed Processing if available			
	Any other point like to be added			

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Witness by - Signature:

Name :

(FORMAT FOR FINANCIAL BID-)**(STATE OF NER : ARUNANCHAL PRADESH/ TRIPURA ETC.) – Separate financial bid for different states)**

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: Supply of Certified Organic Seed / Planting Material or chemically untreated conventional seed/ planting material to agriculture departments of NER states under MOVCDNER/ other schemes

Sir,

With reference to your subject mentioned tender in NERAMAC website : www.neramac.com, we hereby quote our most competitive rates for the supply of Certified Organic Seed / Planting Material or chemically untreated conventional seed/ planting material as per the Terms and Conditions provided by you. The particulars of offer are given below:

S. No.	Crop / Variety	Variety	Tentative requirement (Qtls.)	Class of Seed Certified Organic (CO) or chemically untreated conventional (CU)	Quantity Offered (Qtls.)	Rate Rs./ Qtl (FOR destination for different location as delivery terms)	
						STATE*	Rs/ Qtl.
1.	Paddy	Suganda Samba/ Swarna Sub-1/ MTU-1010/ RANJIT/IR-64/MTU-7029	2000				
2	Arhar (Red gram)	UPAS -120/	1000				
3	Maize	HPQM – 1/HPQM-5	500				
4	Maize	African Tall	1200	Regular			
5	Ginger Rhizomes	Nadia/ Mizo Large	3000				
5	Turmeric Rhizomes	Lakadang/ Megha	3000				

6	Cow pea	C-152	1000				
	Okra	Hybrid	200				
	tomato	Pusa Ruby					
6	Tomato	Naveen/ Rajni/	5				
7	Cauliflower	Pusa	10				
8	Brinjal	N- 1167/ BE – 706	10				
9	Capsicum	Priya/ Swarna	10				
10	Carrot	Super Kuroda	10				

*** Different financial bid for different state.**

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Dated:

FORM - D

(PRODUCER'S LETTER HEAD)

AUTHORISATION LETTER

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: Supply of Certified Organic Seed / Planting Material or chemically untreated conventional seed/ planting material to agriculture departments of NER states under MOVCDNER

Sir,

We _____ who are established and reputable
Producer/ growing Firm of _____ **(Item Name &
Description of Goods offered)**having production facility at _____
_____ **(Complete address of the facility)**do
hereby authorize _____ to submit
a rate quotation, and sign the contract with you for the goods produced by us against
the above Tender for the quantity as follows

Sl. No.	Description of Item	Variety	Qty. (Qntl.)	Ti-up

No company or firm or individual other than _____ authorized to bid and conclude the contract for the above goods produced by us against this specific IFB.

OR

The following firms are authorised to submit the bid (In case multiple firms are authorized to submit bids)

Sl. No.	Name of The Firm	Item with Variety & Qnty. Ti-up (Qntl.)

We hereby extend our full guarantee and warranty as per Conditions of Contract for the goods and services offered for supply by the above firm against this IFB.

Yours Faithfully

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Dated: