

NERAMAC invites offers for sale of Black Pepper & Hill Grass; details of which are mentioned in Annexure-I on "as is where is basis". Interested parties may submit their offer of rates in the format given at annexure - I.

Terms & Conditions:

1. Tender Document: Tenderer has to purchase the tender form by depositing an amount of Rs.500 (Rupees Five Hundred) only by cash being the cost of the tender form from the office of NERAMAC Ltd, 9, Rajbari Path, G S Road, Guwahati-781 005 during office hours from 10 AM to 5 PM on any working days up to 15th June, 2017.

The tender form may also be downloaded from the website of NERAMAC i.e. www.neramac.com and the cost of tender form of Rs.500 may be submitted along with rate offer in the form of demand draft / Bankers Cheque drawn on any scheduled bank in favour of Head Office, NERAMAC Ltd. payable at Guwahati, in absence of which the bid shall be treated as cancelled.

- 2. Rate:** The rate should be quoted for the full quantity of Black Pepper and Hill Grass excluding the CST/VAT as the case may be which will be charged extra as applicable.
- 3. Earnest Money Deposit:** An amount Rs. 10,000.00 (Rupees Ten Thousand) or 2% of the value offered, whichever is higher should be submitted as Security Deposit along with the tender form in the form of Demand Draft/ Banker's cheque drawn in favour of NERAMAC Ltd payable at Guwahati for each of the items like Black Pepper & Hill Grass respectively.
- 4. Submission of tender:** The rate offers should be submitted by 2 pm on 15th June, 2017 by putting the offer in the tender format given at annexure-I attached to the tender form in the tender box kept in the Head Office at the above mentioned address.
- 5. Validity:** the offer should be valid for a period of 60 days from the date of acceptance of the offer.
- 6. Opening of Tender:** The tender will be opened on 15th June, 2017 at 3-30 pm in presence of the tenderers, if any, present.
- 7. Security Deposit:** Parties, whose offer would be accepted, will have to submit Security Deposit of an amount equal to 10% of the total value within seven

days of acceptance of their offer by Demand Draft drawn in favour of NERAMAC Ltd. payable at Guwahati or by NEFT/RTGS to NERAMAC's account.

- 8. Payment:** The tenderers have to deposit the entire amount in the form of Demand Draft/ Banker's cheque drawn in favour of NERAMAC Ltd payable at Guwahati towards the cost of the items offered to them before taking delivery of the materials.
- 9. Lifting of materials:** The tenderers should lift the materials within 30 days from the date of acceptance of offer from godowns located at Guwahati for Black Pepper & Hill Grass and Siliguri for Hill Grass. They should make their own arrangement for loading, transportation and TP, if necessary.
- 10. Forfeiture of Security Deposit:** In case of the successful tenderers failing to lift the materials within the stipulated time, the EMD and Security Deposit shall be forfeited.
- 11. Refund of EMD:** EMD submitted by the unsuccessful tenderers will be refunded to them within seven days from the date of opening tender.
- 12. Right to cancel the Tender:** The Management of NERAMAC reserves the right to cancel the tender without assigning any reason whatsoever.
- 13. Jurisdiction:** Any dispute arising out of the tender will be subject to the jurisdiction of courts in Guwahati.
- 14. Rate:** The rate should be quoted both in figures and words.
- 15. Tender Form:** The tender form will be accepted only in the tender format enclosed herewith.
- 16.** The tenderers should ensure that each page of the tender document including rate offer is signed with name and date with rubber stamp. The tenderer should also submit proof of his/her identity.
- 17.** Interested tenderers may inspect the stock of Black Pepper & Hill Grass at Guwahati and stock of Hill Grass at Siliguri at their own cost with prior

intimation to NERAMAC Office on any working day between 3 PM to 5 PM till one day before the last date of submission of the tender.

- 18.** A processing fee of Rs. 1,000.00 (Rupees One Thousand) only will be charged for each tender.

Annexure - I

Details of the cost of the tender document paid:

Amount paid Rs.....

D.D. No.....dated.....

Bank Name.....

Details of EMD: Amount:

D.D. No.....

Bank.....

FORMAT FOR QUOTATION

Sl. No	Description of the Goods	Specifications	Quantity	Location of the goods Stored	Bid Price (Rs.)	
					(in words)	(in figures)
1	Black Pepper		215 Kg	NSC/ NERAMAC godown, Sixmile, Panjabari Road, Guwahati		
			1659 Kg	NSC/ NERAMAC godown, Sixmile, Panjabari Road, Guwahati		
2	Hill Grass	Hand Plucked packet of 50 Kg each	25,500 Kg	Regulated Market Complex, Near Fish Market, Champasari, Siliguri		
			29,295 Kg	NSC/ NERAMAC godown, Sixmile, Panjabari Road, Guwahati		

We agree to the terms and conditions mentioned in the quotation / Tender documents and we are abiding with it.

(Signature & Seal of Bidder)

*Note: Please do not overwrite on the bid price and if done so a application in this regard must be submitted duly signed and stamped by the bidder separately along with the quotation / tender.