



उत्तर-पूर्वी क्षेत्रीय कृषि विपणन निगम लिमिटेड

(भारत सरकार का उपक्रम)

NORTH EASTERN REGIONAL AGRICULTURAL MARKETING CORPORATION LTD.

(A Government of India Enterprise)

ADMN/159/2001- 646

22/08/2022

OFFICE ORDER

With the following members an Internal Complaint Committee (ICCs) has been constituted to prevent sexual harassment at work place with immediate effect and will remain in force till further orders:-

Members:-

- | | |
|--|---------------------|
| 1. Mrs. Krishna Roy, AM (HR) | - Presiding Officer |
| 2. Mrs. Usha Raju, Executive (F&A) | - Member |
| 3. Mrs. Kalyani Deka, PA to MD | - Member |
| 4. Mrs. Smita Deori Pal (Asstt. Secretary
Rupai Development Organisation) | - Member (external) |
| 5. Mr. Sanjiv Rai, CS | - Member |
| 6. Mr. Lachit Kumar Nath, AGM (P&A) | - Member |

Cmde Rajiv Ashok (Retd)
Managing Director

Copy to:-

1. PA to MD for kind information.
2. All members.
3. Concerned file
4. File No: ADMN/15/2015/P-II



Registered Office : #9, Rajbari Path, G.S. Road, Ganeshguri, Guwahati-781005, Assam, India

CORPORATE IDENTITY NUMBER : U01409AS1982GOI001932

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उत्तर पूर्वी क्षेत्रीय कृषि बिपणन निगम लिमिटेड
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CIRCULAR

In accordance with the provision as contained under section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The ICC of NERAMAC was constituted on 08/07/2019 and further reconstituted on 22/08/2022.

Procedure for filing Complaint

Any aggrieved woman or the complainant may file written complaint to the Internal Complaint Committee and deliver the complaint manually or through email. The Complainant should made in the manner as prescribed under section 9 of the aforesaid Act and such complaint shall be dealt in the manner as prescribed under the Conduct, Discipline and Appeal (CDA) Rules of the Corporation and the relevant provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

All Employees are advised to go through the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and may approach the Internal Committee for any clarification.

The Internal Complaint Committee (ICC) presently consists of the following members:-

Ser No.	Name of the Member	Designation	Contact no.	Email
1	Mrs. Krishna Roy, AM (HR)	Presiding Officer	7002266904	amhr@neramac.com
2	Mrs. Usha Raju, Executive (F&A)	Member	8486441433	exefin@neramac.com
3	Mrs. Kalyani Deka, PA to MD	Member	9401794204	pa2md@neramac.com
4	Mrs. Smita Deori Pal (Asstt. Secretary)	Member (External)	7011989093	Smritasimi1@gmail.com
5	Mr. Sanjiv Rai, CS	Member	9954172236	cs@neramac.com
6	Mr. Lachit Kumar Nath, AGM (P&A)	Member	9655023040	ao@neramac.com

Copy to: -

1. PA to MD for kind information
2. Notice Board, ZO & Units of NERAMAC
3. Concerned file


Cmde Rajiv Ashok (Retd)
Managing Director