



**NORTH EASTERN REGIONAL AGRICULTURAL
MARKETING CORPORATION LTD**
(A GOVERNMENT OF INDIA ENTERPRISE)

INVITING EXPRESSION OF INTEREST

FOR

**EMPANELMENT OF common logistic service provider (freight forwarders/ transport
company/ airlines)**

FOR TRANSPORTATION/STORAGE AND VALUE ADDITION SERVICES

OF

AGRICULTURE/HORTICULTURE /AGRI-HORTI MARKETING FOR NERAMAC LTD

Date of Submission of bid:	28.03.2018 up to 14:00 Hours
Pre-Bid Meeting:	21.03.18
Bid Opening:	28.03.18

**Registered Office: 9, RAJBARI PATH, G. S. ROAD, GANESHGURI, GUWAHATI – 781
005, ASSAM, INDIA**

INVITING EXPRESSION OF INTEREST FOR EMPANELMENT FREIGHT FORWARDERS/ TRANSPORT COMPANY/ AIRLINES FOR FOR AGRICULTURE/HORTICULTURE /AGRI-HORTI MARKETING FOR NERAMAC LTD

NERAMAC invites Expression of Interest/Request for Proposal (EOI/RFP) from reputed **common logistic service provider(freight forwarders/ transport company/ airlines)**for empanelment with NERAMAC to provide logistics support services for Agri-Horti items. The Logistics Service Provider shall be required to provide transportation service by Air/Road/rail within all the states within North East of India, Rest of India and Out of India(export).

The detailed notice can be downloaded from our website www.neramac.com.

Important Dates

- A. Last date for the submission of Bid : 28.03.2018 (14.00Hrs)**
**B. Place of submission and opening of Bids : MD, NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, (India)**
- i) Processing fee Rs 1,000/ Bid (Non-refundable).should be submitted along with submission of offer. Tenders not accompanying the processing fee shall be rejected out rightly and shall not be processed
 - ii) The Pre-Qualification criteria for empanelment is given in the EOI document
 - iii) The EOI documents along with detailed scope of work and other relevant documents forms the part of EOI. EOI document is available at website www.neramac.com and www.cppp.nic.in in which may be downloaded and submitted to above given address.
 - iv) The companies securing the qualifying marks shall be selected for empanelment
 - v) Bidders shall have to sign 'Integrity Pact' with NERAMAC
 - vi) NERAMAC reserves the right to accept or reject any one or all tenders without assigning any reason thereof.
 - vii) Any corrigendum including extension of date or change of date for submission of the tender shall be published only on the website and that shall be deemed to have been seen by the bidders.
 - viii) In case the date openings fall on a holiday, the bids shall be opened on next working day at the same time and it will be binding on the Tenderers /Bidders for acceptance.

1. Scope of Work

The scope of work for the empanelled service provider shall be as under:

The successful service provider shall be appointed as Logistic Service Provider by mode of Air, Road, Refer Trucks (Full Truck Load/ Part Truck Load/Loose cargo Load) and Rail for NERAMAC to carry out transportation services for agriculture, horticulture and Agri-Horti produce in all Eight North Eastern Staes, Rest of India as well as outside India (exports) for a period of two years.

Nature of service involves Commercial Transportation, Non Commercial Transportation, Export & Re-import, value addition like packing, labelling (as and when required) of agriculture, horticulture and Agri-Horti produce aggregated, collected from farmers, FPG, SHG and others by NERAMAC for sale as wholesale or retail at different markets in the north east region of India, rest of India and outside India.

The above works shall be carried out based on a clear cut strategy and action plan to be finalized only in consultation and approval of NERAMAC to achieve the business objectives and achieve the target of NERAMAC to reach out to all the markets in India and Outside India.

The details with respect to the volume of the Shipment by Air, Sea and Rail is given below:

Destination details: All Major capitals of the North East Regions, All metro cities of India (Delhi, Bangalore, Mumbai, Chennai, Hyderabad and Kolkata), and any other cities as and when required within India, Export from Guwahati Port and New Delhi Port.

Collection Centre: The collection centres or aggregation points for agricultural produce in the North East that are proposed currently are- Itanagar , Namchai , Barpeta, Guwahati, Biswanath Chariali, Mariani, Silchar, Imphal, Nongpo, Tura, Dimapur, Sairang, Siliguri, Agartala.

The approximate volume of the Cargo based on business projection is as under:

- a. Average volume from each of the aggregation centre would be approximately 50 MT per month per Collection Centre to be transported by Full Truck Load.
- b. Average Volume by Air from all North Eastern States combine would be 10MT per month to Delhi, Bangalore and other major Indian metro cities.
- c. The total Gross weight for export is expected to be 2 MT per month from Guwahati/Delhi. However, NERAMAC shall not provide any guarantee for the volume of business during the Contract Period.

2. REQUIREMENT OF EMPANELMENT :

NERAMAC has been identified by the Ministry of Agriculture and MoDONER, Govt. of India as the leading body/agency to be the lead aggregator to provide marketing linkages for Organic Produce of all eight States of North East under various schemes like MOVCDNER, PGS and other Schemes.

NERAMAC would like to set up the aggregation points from all the north eastern states for market lineage and to build logistics infrastructure to procure the produce of Organic Products from North Eastern Region by involving common logistic support and providing better marketing linkages.

In order to achieve this NERAMAC would like to empanel competent and capable common Logistics Service Provider on to its board to carry out logistics services from these sates.

The selected organizations would be appointed to carry our transportation service to and from each of the sates at competitive rates. However, it is expected that 2 to 3 numbers of service providers would be empanelled based on the sector that they are competent and has strong presence.

3. Pre- Qualifying Criteria:

ESSENTIAL CRITERIA

- a. The Net worth: The Bidder should be a company having a positive net worth for each of the last 03 financial year ending on 31st March 2017. Copy of the audited financial statements to be attached.
- b. TENDER EMD: Tender EMD of required amount in the form of Demand Draft in favour of NERAMAC, payable at Guwahati or by Wire Transfer as provided under Instructions to Tenderer.
- c. DETAILS OF CONSTITUTION OR LEGAL STATUS OF THE TENDERER: The Tenderer should have a Registered Office in India and a valid Service Tax Registration. A copy of the certificates must be uploaded with their Techno Commercial (un-priced) Bid.
- d. The tenderer must have work experience of at least five years in transportation of perishable items (Agriculture, Horticulture and Agri-Horti produce) in India.
- e. The tenderer should be aware of North East thoroughly and should have equipped with adequate, qualified & experienced manpower on rolls & infrastructure.
- f. The company should have undertaken at least 3 shipments per month from the north eastern region for at least 06 months (needn't be continuous) during the last 2

years prior to the date of submission of the bid. To prove the same, copies of Transportation document/ consignor note/Docket/Work Order to be enclosed.

- g. An established Quality Management System certification (ISO) for the Tenderer. In support of the same, a valid Certificate must be submitted along with the Techno Commercial (Un-Priced) Bid.
- h. The tenderer shall be an IATA member and a copy of the certificate must be uploaded in the Techno Commercial (Un-Priced) Bid.
- i. The tenderer shall be a valid Perishable Commodity Transportation certificate holder and a copy of the certificate must be submitted along with the bid document.
- j. The Tenderer shall have a valid PAN card and copy of the same must be submitted along with the bid document.
- k. The bidder should have proper storage area / warehouse with insurance coverage in Guwahati and Delhi. The bidder shall provide a copy of the valid insurance policy to prove the same.
- l. Tenderer shall have a working office in Guwahati for operational easiness with sufficient No. of Manpower and address of the same must be provided.
- m. The tender should have provided transportation services during last 5 years to PSU's, Autonomous Bodies, Corporate & Government.
- n. Should not be blacklisted by Central or State Government or Government Organisations/Agencies

DESIRABLE CRITERIA

- a. Preference shall be given to bidder/company who has more number of fleet (closed body vehicle) in the north east region to carry out operation in the North East.
- b. Preference shall be given to those having experience in transportation of perishable goods of Agriculture/ Horticulture and related nature and dealing with large volume of cargo
- c. Preference shall be given to bidder/company who has adequate warehousing facility (with insurance) in the north east region to carry out their operation.
- d. Agency/ Company/ Firm should be willing to work PAN India including far flung areas of North Eastern Region and abroad.

4. GENERAL TERMS AND CONDITIONS

- i) It is proposed to adopt Quality Cum Cost Based System (QCBS) method for selection of Logistics Service Provider. In this method, proposals will be ranked according to their combined technical (ST) and financial (SF) scores. It is suggested that the weights for technical and financial scores may be 50 and 50 respectively
- ii) Rates for transportation from each of the locations would be frozen for a period of two years including Road, Air and rail services. The empanelment will be initially for two years and will be extended upto 3 years on basis of evaluation of work. The company shall also facilitate in getting the packaging, labelling, aggregation etc. as and when need arises.
- iii) Offer must be submitted in properly sealed envelope in case of manual limited tendering procedure or by e - tendering procedure whichever is applicable.
- iv) Any change in the Constitution of the Firm etc., shall be notified forthwith by the firm in writing to the Department and such change shall not relieve any former member of the firm etc., from any liability under the contract.
- v) **DOCUMENT FEE:** The applicant should submit the documentary evidence of Document fee of Rs. 1000/- (Rs. One thousand only) along with EOI application. The Demand Draft shall be in the name of NERAMAC, Guwahati, Assam, (India). The fee shall be non refundable.
- vi) **PROCESSING FEE:** The applicant should submit the documentary evidence of Processing fee of Rs. 5,000/- (Rs. Five thousand only) per application along with EOI application. The NEFT/ RTGS/ Demand Draft shall be in the name of NERAMAC Guwahati Assam, (India). The fee shall be non refundable.
- vii) **EMD:** The applicant should submit the documentary evidence of EMD of Rs. 100,000/- (Rupees One Lacs only) per application along with EOI application. The NEFT/ RTGS/ Demand Draft shall be in the name of NERAMAC Guwahati – Assam, (India). The Earnest Money of unsuccessful tender shall be refunded soon after final empanelment of the agencies has been completed. No interest shall be payable on earnest money deposited with the Department.
- viii) Document Fee, Processing fee and EMD should be placed in Technical bid only payable by RTGS/NEFT/POS or DD in favour of NERAMAC Ltd, Guwahati

RTGS details is as follows:

Bank Name: State Bank of India,
Branch Name: New Guwahati Branch, Bamunimaidam
Account No: 10566982782
IFSC Code: SBIN0000221

- ix) Copies of service tax registration & latest clearance certificate should be enclosed.
- x) Tender form shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms & conditions of the tender.
- xi) **VALIDITY** : Empanelment shall be valid for a period of two year from the date of acceptance of the tender and may be extended upto 3 years on satisfactory performance. NERAMAC has all rights to go for subsequent empanelment of similar kind any time as per the requirement of the company.
- xii) The successful company shall not assign or sub - let his contract or any substantial part thereof to any other company.
- xiii) Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.
- xiv) In case of delay in services , a liquidated damage will be charged @ 0. 5% per week on the cost of the work. The delivery period would be treated as specified in the work order for calculation of liquidated damages.

The company securing the qualifying marks shall be selected for empanelment. All costs incurred by the company in respect of submission of offer and presentation shall be borne by the company concerned.

AGREEMENT AND SECURITY DEPOSIT: Successful empanelled agencies shall have to execute an agreement as specified within 10 days from the date of dispatch of acceptance letter of the tender. EMD of successful empanelled parties shall be automatically adjusted against performance guarantee/ security deposit.

ARBITRATION: If any dispute arises out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the Parties to Sole Arbitrator decided by MD , NERAMAC and whose decision shall be final. NERAMAC reserves the right to remove any agency/ organisation / society from the empanelled list along with forfeiture of Performance Security, if the service provided by them is found to be unsatisfactory or if the information provided for empanelment is proved to be false.

All legal proceedings, if necessary a rise to institute by any of the parties (Government or Contractor / firm) shall have to be lodged in courts situated in Guwahati city and not elsewhere.

5. Procedure for Selection

All the applications received in response to the notice for EoI will be scrutinised by the Evaluation Committee to be formed by NERAMAC in two phase evaluation process:

Phase -I:

All the proposals received will be scrutinised to assess their eligibility based on the qualifying criteria. Those proposals which do not meet

Name of the Bidder	Net Worth	Experience of Perishable (Agri/Horti)	Experience in North East Market	Adequate Qualified Manpower & Infrastructure	No. Of Fleet/Closed Body Owned Vehicles	Experience with Govt./PSU etc	Total
Points	5	15	15	15	10	10	70

The qualifying criteria will be rejected, forthwith, or at any stage of detection. Brief Description:

Offer without above fee shall be out rightly rejected.

NERAMAC will finalise Agencies on the basis of the following evaluation criteria.

Phase - II:

Shortlisted bidders based on their high scoring bids shall be requested to make a 15 min presentation on some of their operation carried out for transportation from North East of India and also need to submit Financial Bid as per the FORM B

The NERAMAC shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered and returned unopened to the applicant.

The NERAMAC reserves the right To reject any / all applications without assigning any reasons thereof.

To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the NERAMAC without assigning any reasons thereof.

To include any other item in the Scope of work at any time after consultation with applicants or otherwise.

PRESENTATION: Only the pre-qualified firms shall be called for presentation. The presentation shall be evaluated by the Committee on a scale of 30 points.

**TO,
MANAGING DIRECTOR,
NERAMAC,
9 RAJBARI PATH, G.S ROAD,
GUWAHATI – 781005, ASSAM, INDIA**

Sub: EMPANELMENT OF COMMON LOGISTIC SERVICE PROVIDER (FREIGHT FORWARDERS / TRANSPORT COMPANY / AIRLINES) FOR TRANSPORTATION / STORAGE AND VALUE ADDITION SERVICES OF AGRICULTURE / HORTICULTURE / AGRI-HORTI MARKETING FOR NERAMAC LTD

Sir,

The undersigned having read and examined in detail all the tender documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

Sl. No	DESCRIPTION	RESPONSE
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	
8.	Expertise in supply chain	

We have enclosed the following documents:

1. Letter of Authorization.
2. Form A should be submitted on the company's/ Firm letter head duly seal and signed by the authorized person.

Document Fee: Rs. 1,000/ -
Processing Fee: Rs. 5,000/-
EMD: Rs. 100,000/ -

only payable by RTGS/NEFT/POS or DD in favour of

Name : NERAMAC LTD
Bank Name: State Bank of India,
Branch Name: New Guwahati Branch, Bamunimaidam
Account No: 10566982782
IFSC Code: SBIN0000221.

3. Form " B".
4. Self Attested copies of Supporting Documents.

I/ We hereby declare that my/ our Tender is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Witness by - Signature:

Designation:

Dated:

Name :

FORM - B

TO,

**MANAGING DIRECTOR,
NERAMAC,
9 RAJBARI PATH, G.S ROAD,
GUWAHATI – 781005, ASSAM, INDIA**

Sub: EMPANELMENT OF COMMON LOGISTIC SERVICE PROVIDER (FREIGHT FORWARDERS / TRANSPORT COMPANY / AIRLINES) FOR TRANSPORTATION / STORAGE AND VALUE ADDITION SERVICES OF AGRICULTURE / HORTICULTURE / AGRI-HORTI MARKETING FOR NERAMAC LTD

Sir,

With reference to your subject mentioned tender in NERAMAC website: www.neramac.com, we hereby submitting our technical bid as per the Terms and Conditions provided by you. The particulars of offer are given below:

SI. No.	QUALIFYING CRITERIA	MARKS	COMMENTS OF BIDDER (along with supporting Documents)	DEVIATION YES / NO	ALLOTTED MARKS (To be filled by evaluation committee)
1.	Positive Net Worth for the last three FY	5			
2.	Experience in perishable (Agri/Horti)	15			
3.	Experience in NE market	15			
4.	Adequate qualified manpower & infrastructure	15			
5.	No. of Fleet/Closed Body/Owned Vehicle	10			
	Experience with Govt./PSU etc	10			
	Total	70			

This is to certify that I have understood the provisions of tender document and all the information given by me in tender document is true to the best of my knowledge.

Place:

Date:

Signature of Tenderer

DECLARATION BY TENDERERS

1. I _____(Name of the person), am authorized to declare on behalf of the agency / Organization / Society _____ (Name of the Agency/ Organization / Society) hereby declare that the agency has Full-fledged office establishment in India with needed manpower.
2. I also declare that all the statements made in this application are true, complete and correct to the best of my knowledge and brief. I understand that if at any stage, it is found that any information given in this application is false / incorrect or that our Agency/Organization / Society does not satisfy the eligibility criteria, our candidature/empanelment is liable to be cancelled/terminated.
3. I understand that the decision taken is final in all matters.
4. I hereby agree to work as per the terms and conditions rolled out by NERAMAC.
5. I understand that NERAMAC reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of contract, without assigning any specified reasons whatsoever.

This is to certify that I have understood the provisions of tender document and all the information given by me in tender document is true to the best of my knowledge.

Place:

Date:

**Signature of Tenderer
Seal**