

**North Eastern Regional Agricultural Marketing Corporation LTD
(A Govt. of India Enterprise)**

**INVITING EXPRESSION OF INTEREST
FOR**

**OUTSOURCING OF RESTURANT
AT
NE-ORGANIC RESTURANT
DILLI HAAT, INA NEW DELHI**

**Date of Submission of bid: 20.3.2017 up to 1400 Hours
Date of opening of bid: 20.3.2017 at 1500 Hours**



**North Eastern Regional Agricultural Marketing Corporation LTD
(A Govt. of India Enterprise)**

9, RAJBARI PATH, G.S. ROAD, GANESHGURI, GUWAHATI -05

INVITING EXPRESSION OF INTEREST (NIT) FOR OUTSOURCING OF RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI

North Eastern Regional Agricultural Marketing Corporation Ltd invite EOI/RFP for **FOR OUTSOURCING OF RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI** FOR A PERIOD OF 2 (Two) years. Interested party / Firm having experience with sound financial condition may download Bid document from website: www.neramac.com and submit the Bid to the undersigned manually on 20.3.2017 upto 1400 Hrs and same will be opened on the same day at 1500 Hrs.

The detailed notice can be downloaded from our website www.neramac.com.

Important Dates

- A. Last date for the submission of Bid** : 20.03.2017 (1400Hrs)
B. Date of opening of Bids : 20.03.2017 (1500 Hrs)
C. Place of submission and opening of Bids : MD, NERAMAC, (TENDER BOX)
C/o NEHHDC LTD.
A-1/108 SAFDARJUNG ENCLAVE,
NEW DELHI – 110029 (India)

- i) Processing Fee of Rs. 5,000/- and EMD of Rs. 50,000/- per bid should be placed in Technical bid only payable by RTGS/NEFT/POS or DD in favour of NERAMAC Ltd, Guwahati

RTGS details is as follows:

Bank Name: State Bank of India,

Branch Name: New Guwahati Branch, Bamunimaidam

Account No: 10566982782

IFSC Code: SBIN0000221.

Tenders not accompanying the processing fee shall be rejected out rightly and shall not be processed.

- ii) The Qualification criteria for empanelment is given in the EOI document
- iii) The EOI documents along with detailed scope of work and other relevant documents forms the part of EOI. EOI document is available at website www.neramac.com and www.cppp.nic.in in which may be downloaded and submitted to above given address.
- iv) Technically qualified Bidder who has quoted highest Fixed Monthly Fee shall be selected.
- v) Bidders shall have to sign 'Integrity Pact' with NERAMAC
- vi) NERAMAC reserves the right to accept or reject any one or all tenders without assigning any reason thereof.
- vii) Any corrigendum including extension of date or change of date for submission of the tender shall be published only on the website and that shall be deemed to have been seen by the bidders.
- viii) In case the date opening fall on a holiday, the bids shall be opened on next working day at the same time and it will be binding on the Tenderers /Bidders for acceptance.

INTRODUCTION :

North Eastern Regional Agricultural Marketing Corporation (NERAMAC) has initiated a Project of Running of NE - Organic Showroom cum Restaurant at Dilli Haat, INA, New Delhi under MOVCDNER Scheme of Ministry of Agriculture & Farmer`s Welfare, GOI.

The main objective to run NE- Organic stall as a pilot project in Delhi is to promote awareness about benefits of organic products, sell organic items, offer delicacies made from organic raw material (restaurant) and sensitize and impart training to grow organic produce and develop connect to the farming communities and their culture at one end and remunerating farmers with high price on other hand.

The pilot project named” NE Organic” especially designed to promote the organic especially North East region products through serving the delicious food and sale the organic products in NE Organic Restaurant cum Retail Store. NERAMAC shall also sensitize local public the benefits of using Organic Food and its impact to our body and environment.

NE Organic Restaurant cum Retail shop will be built around the belief to promote the more and more benefits of Organic food, and to showcase various delicious food recopies from organic inputs. Eating a healthy and organic food can have a significant impact not only on a human health but also in their attitude as well as the environment. It also to serve public and build a local brand which can be replicated into other locations in the coming years.

DILLI HAAT at INA , Delhi is a single destination and paradise for shopping and food lovers as one can find several products and materials at one place without middleman.. The food plaza also serves a venue for different North Eastern food festival that is organized by the government and Dilli haat organizing members. At DilliHaat visitors can increase their taste bud with different variety of NE dishes that too at decent price. There are 17 different Food stalls at the HAAT. Targeted clients at DILLI HAAT consist of Visitors of Dilli Haat, International Tourists, Families of nearby areas, Corporate Organizations, Exporters representatives

Scope of Work

The scope of work involves the complete outsourcing of NE Organic Restaurant at DILLI HAAT , INA, New Delhi on PPP mode. Successful Party shall be responsible for arranging of Raw material, catering services, serving to the customers and other activities on profit sharing basis.

Qualifying Criteria:

- a. The minimum turnover of the company in regard to running of Restaurant should be average Rs. 25 Lakhs per annum each for last 3 years. The turnover of Restaurant/ Catering/ Hospitality services should be reflected in balance sheet/billing details certified by the chartered accountant. In case this turnover is not reflected separately in the

balance sheet, a certificate in respect of the turnover of the event management division by the chartered accountant of the company should be enclosed.

- b. The company must have work experience of at least 3 years in running Restaurant/ Catering Services.
- c. Bidder should be ready to start services of Restaurant from 1st week of April'2017
- d. The Agency should be aware of North East Cuisine thoroughly and should have equipped with adequate, qualified & experienced manpower on rolls.
- e. Should not be blacklisted by Central or State Government or Government Organisations/Agencies.
- f. Bidder Should have valid Registration Certificate / Licence / Trade Licence, PAN Card Up to Date VAT Clearance & Registration Certificate.

Desirable Criteria

- a. Preference shall be given to those bidders having experience in preparing menu out of Organic Delicacies.
- a. Preference shall be given to firm/ company who has experience in running restaurant services North East.
- b. Preference shall be given to those having experience in Promoting Organic Food.

Sealing and Marking of Bids :

The Bidder shall seal both the bid copies i.e., Technical & Financial in separate envelopes, duly marketing the envelopes as "Technical Bid" & "Financial Bid" addressed to Managing Director, NERAMAC Ltd. These two envelopes (called as inner envelopes) shall then be put inside one outer envelope.

- a. **The Contents of Technical Bid** – Application cum processing fee Rs. 5000, Bid Security Rs. 50,000/ - and Eligibility Criteria (Supporting documents) and sealed & signed Technical Bid / Bid Schedule.
- b. **Contents of Financial Bid-** Form of Financial Bid duly filled & signed with stamp. The financial proposal should contain the monthly contract money excluding taxes which would be paid by the bidder to NERAMAC Ltd. The taxes like VAT, Luxury Tax and Service Tax etc would have to be borne by the party.

Submission & Opening of Bid:-

Sealed Bids must be delivered to the
MD, NERAMAC, (TENDER BOX)
C/o NEHHDC LTD.
A-1/108 SAFDARJUNG ENCLAVE, NEW DELHI – 110029 (India)

on or before 1400 Hrs on 20/03/2017 and the Technical Bids will be opened on the same day at 1500 Hrs, in the presence of the bidders or their authorized representatives, who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be receive and opened on the next working date at the same time & venue. The date & time for opening of Financial Bid will be intimated to the technically qualified Bidder in time.

Terms and Condition

Responsibility of the Bidder

1. Complete catering services to NERAMAC Restaurant at Dilli Haat as per the rates approved by the NERAMAC Limited on all days (on all holidays except holidays declared for Dilli Haat). Party shall arrange for good Chef, Assistant and Stewards etc for successful running of Resturant.
2. Providing special catering services within the premises of NE- Organic Restaurant on special occasions as per the rates approved by the NERAMAC Limited.
3. Party shall be provided with equipped Kitchen along with utensil cleaning area and sitting area as provided by DILLI HAAT. Party shall hand over the premises after the contract period in same condition as it was given at the beginning of the contract.
4. **Gas:** Party to arrange commercial LPG gas connection at his own cost. The Bidder must ensure prompt and uninterrupted services of Restaurant.

5. Electrical Lights and Fans

It shall be responsibility of the bidder to arrange various types of kitchen equipments, lights, fans, exhaust system, geysers etc. These electrical fittings and equipments should be fitted in a proper manner and should be cleaned regularly by the bidder. Fitting or renovation should be done in consultation with NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only.

6. Furniture and Fixtures

NERAMAC shall provide basic infrastructure to the party which is sufficient for running of a Restaurant. Furniture & Fixture include Burners (3 nos), Chimney, Utility Table, Deep Refrigerator, Racks to keep utilities, Sink and Utensil cleaning area. Sitting arrangement is also provided by DILLI HAAT. Water and Lights Fixtures shall be provided by NERAMAC .

7. Damage to other articles in the premises

The Bidder shall be responsible for any damage to the designated places under the Bidder's occupation and to the fittings, fixtures, furniture, equipment entrusted to the bidder when such damage is in the opinion of NERAMAC Limited, caused due to negligence or carelessness or any fault on Bidder's part or that of its Manager or Workmen or Agent and the Bidder shall be liable to pay to NERAMAC Limited such amount in respect of such damage as may be assessed by NERAMAC Limited officials.

8. Crockery, Cutlery and Cooking utensils etc.

- I The Bidder shall arrange crockery, cutlery, table linen & frills, cooking utensils and other articles at its own that are necessary and required for providing catering services in restaurant. However NERAMAC interested in serving disposable eco-friendly cutleries and shall be provided by NERAMAC at a cost. The Bidder shall at all times keep and maintain all the articles in a clean, neat, hygienic and tidy order and condition. The Bidder shall maintain inventory of the stock of items given to him. An inventory statement giving clearly the break-up of the stock, if any, should be submitted to NERAMAC Limited Authorized Person by 10th of every month, which shall be checked by the authorized official of NERAMAC Limited. The cost of any items, missing shall be recovered from the Bidder in full.

9. Electricity

The charges for electricity consumed for lights, fans and other electrical appliances in the restaurant will be borne by Bidder only. Separate electricity meter will be installed by NERAMAC Limited.

10. Water Supply

The water required for designated places for maintaining shall be supplied by NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only. Separate meter for water supply will be installed by NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only. The Bidder shall ensure utmost economy in the consumption of water and shall ensure that there is no wastage of water in the designated areas. Leaking taps shall be brought to the notice of NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only well in time to repair the same. In case of water shortage/ no supply, the Bidder shall co-operate with NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only for regulated supply by management. The Bidder shall abide by such instructions, as may be imposed or as may be issued by the appropriate Government, Civic authorities and NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only in consumption of water. NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only reserves the right/option to levy penalty on the bidder in case of wastage of water.

10. Maintenance

The Bidder shall keep the 'Designated place' as well as the adjoining space around the designated places in a clean and tidy condition and use branded detergent to clean and mop the designated places. The service tables have to be maintained in a clean and neat manner. The Bidder shall not permit the designated areas or any portion thereof to be used for residential purposes by any of its employees. It shall be open to any official of NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only authorized in this behalf to inspect the designated places or any portion thereof at any time.

11. Personnel Supervision

It will be the Bidder's responsibility to ensure that the obligations under the terms of this agreement are duly performed and observed and a competent and qualified person shall be appointed as Manager whose name should be informed to NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only and who shall remain in person on the campus to manage and supervise the catering services properly. The Manager should be conversant with Hindi & English. Bidder should follow all labour law formalities.

12. Standard of Catering

- i. The quality of articles of food and provisions should be strictly of good standard and from Organic Sources only provided from NER preferably. NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only will have authority to inspect such articles of food and provisions and will have full powers to order discontinuance of use of such articles of food and provision, which are found to be of unsatisfactory standard and on grounds of hygiene.
- ii. A high standard of catering shall be maintained at all times with due regard to quantity, quality and purity of foodstuffs. High standard of cleanliness in preparation and handling of food items, cooked and cut food servings should be maintained. The workmen handling the cooking and cutting directly should maintain a high level of personal hygiene and cleanliness. Courtesy should be observed while servicing the members and their guests. Rating of the service should be maintained at very good and above at all times. The Bidder shall take steps to improve the service in case 40% of the customers have rated as "below very good" for the food served in a particular month.
- iii. The Party shall ensure that the food items supplied are as per the standards of fitness prescribed by the Government authorities and if at any time any fine is imposed by the Government authorities (for Eg. by the food inspectors/ food dept.) the same shall be borne by the bidder and NERAMAC Limited will not pay

any fine or penalty that may arise/or that may be imposed on account of the fault of the Bidder. The Party shall be personally and solely responsible for any consequences due to food poisoning. Besides refusal of the entire payment for the sessions, during which such food poisoning has occurred, NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only may initiate further stringent action, as he may deem fit.

- iv. The standard of cleanliness of kitchen utensils, crockery, glassware, cutlery; linen etc. shall be of very high order.
- v. Though crockery use for serving shall be disposable made eco-friendly material, other Utensils, cups, saucers, flasks, crockery, etc. should be scrubbed and cleaned thoroughly with soap water and hot water.
- vi. The Bidder should ensure that the entire catering premises are kept hygienic and clean. A thorough master cleaning ought to take place every weekend for all equipments, fixtures, utensils by removing the grime, grease, stains, oil etc. wiped well by clean cloth and dried.

13. Provisions, fruits and vegetables etc.

- i. The Bidder shall be solely and wholly responsible for the procurement of all articles of food and provisions at his own cost. The Bidder shall bear complete financial responsibility for all purchases and financial commitments he may enter into for fulfilling the contract.
- ii. It shall be the responsibility of the Bidder to store the materials purchased by him in a neat, tidy and hygienic manner in the space provided by NERAMAC Limited. The security of such material shall be the sole responsibility of the Bidder.
- iii. Suitable refrigerator shall be arranged by bidder for storing of perishables. It shall be the responsibility of the Bidder to store the material in an appropriate and hygienic manner.
- iv. Raw food stuffs such as vegetable, milk, fruit etc. shall be fresh and of good quality.
- v. There shall be no re-chauffing i.e. left over food of one meal shall not be served at the next meal.
- vi. Reuse of burnt oil is strictly prohibited. Oil, once used will not be reused.

14. Complaints and improvements

The Bidder shall carry out such improvements as may be necessary for ensuring satisfactory service and shall take due notice of complaints made by customers or NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only

15. Service Timings

The timings for serving shall be as under: Between 1100 Hrs to 2100 Hrs.

The above timings could be generally observed. However, there could be exceptional circumstances warranting catering service before or beyond the above timing to which the Bidder should provide. The Bidder shall supply and serve wholesome and hygienic meals and snack in accordance with the menu as approved by the NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only.

16. Preparation of the Menu

The MENU Card shall be prepared with approval NERAMAC or any other person/ agency duly authorized by the NERAMAC Limited only. MENU shall be revised on Monthly basis considering the customer preference, seasonality, availability of Raw Material and other justifiable reasons.

Responsibility and Duties of NERAMAC

1. NERAMAC shall hand over the equipped Kitchen to the Successful Bidder. List of BOQ shall be given in the agreement.
2. MENU shall be prepared in consultation with the Successful bidder.
3. NERAMAC shall do the combined billing of the sales of Stall and Restaurant and shall settle account on daily basis with the party after deducting its agreed charges for NERAMAC.
4. If required, NERAMAC shall provide Eco-friendly serving plates, spoons, bowls etc on cost basis.
5. NERAMAC may start new avenues for selling of Delicacies made out of Organic Raw Materials for which Successful Bidder shall provide all support.
6. NERAMAC shall take handing over of premises after expiry of Agreement in the same condition as it was given at time of beginning of Contract.

17. Miscellaneous

- i. If any outsider is found inside the designated areas, considering it a breach of

contract, the contract will be terminated.

- ii. Food should be cooked only in the kitchen. Bidder should not bring or serve any food prepared or cooked outside. No outsider should be permitted inside designated areas except authorized personals.
- iii. Accommodation shall not be provided by NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited to the staff of the Bidder. Bidder shall ensure that his/her personnel presence, however, shall not cause any disturbance to normal functioning of the NE Organic Showroom cum restaurant.
- iv. The disposal of leftover foods and other garbage will have to be done by the bidder only on a daily basis.
- v. The authorized representatives of NERAMAC Limited or any other person/ agency duly authorized by the NERAMAC Limited only shall check the quality of the items supplied and served.
- vi. For rendering efficient services to the Members at the time, the Bidder shall always keep and make available sufficient number of staff, which shall also include Chef, Assistant Chefs, Waiters, Dining Hall Helpers, Kitchen Helpers, etc.
- vii. Persons working in the restaurant shall be provided with apron, gloves, headgear, etc., besides uniform.
- viii. Disposable paper napkins (of approved quality)/Cloth napkins shall be placed along with each plate for service purpose as well as small ones while serving soup, tea coffee, etc.
- ix. The bidder shall prepare and serve the breakfast/lunch/dinner or beverages as per Menu, in a pleasing and presentable manner. White clothes and coloured frill clothes will be used for covering the serving tables. However, the bidder shall arrange for washing and cleaning of these clothes regularly basis.
- x. The bidder shall deploy adequate staff having relevant experience for the catering to ensure consistent quality of service. Such staff shall include Chef, Assistant Chefs, Kitchen Helpers, Waiters, Kitchen/dining cleaning/utensil/crockery washers, etc. The bidder shall provide additional manpower whenever necessary.. Allocation of duties/shifts etc. shall be the responsibility of the Bidder.

GENERAL TERMS AND CONDITIONS

- i) Any change in the Constitution of the Firm etc., shall be notified forthwith by the firm in writing to the Department and such change shall not relieve any former member of the firm etc., from any liability under the contract.
- ii) The EOI should be submitted along with the necessary supporting documents and a processing fee of Rs. 5,000/ per bid (Non-refundable).
- iii) Preference to NER connection: As NERAMAC is committed in overall development of Farmer's Community and entrepreneurs in FOOD of NER. NER connection of the bidder shall be given preference provided it is meeting all qualification criteria and quality standards. Bidder with NER connections shall settle with 10% of their sales with NERAMAC and whereas Bidder without NER connection has to Share 20% of their sales on daily basis.
- iv) No new partner/partners shall be accepted in the firm by the firm in respect of the contract unless he/they agreed to abide by all its terms, conditions and deposit with the department with a written agreement of this effect. The contractor/firms receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them and shall be sufficient discharge for any of the purpose of the contractor.
- v) Sales Tax Registration and Clearance Certificate: No firm who is not registered under the Sales Tax Act prevalent in the State, if applicable where his business is located shall tender. The Sales Tax Registration No. should be quoted and a sales tax clearance certificate from the Commercial Taxes Officer of the Circle concerned shall be submitted without which the tender is liable to rejection.
- vi) Copies of service tax registration & latest clearance certificate should be enclosed. Bidder should take care all statutory requirement of the local authorities.
- vii) Tender form shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms & conditions of the tender.
- viii) Validity: Appointment shall be valid for a initial period of one year and which can be extended for another one if services found satisfactory.
- ix) The contractor/firm shall not assign or sub-let his contract or any substantial part thereof to any other agency.
- x) Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.
- xi) Bidder should be ready to start services of Restaurant from 1st week of April'2017 (positively)

xii) **Earnest Money:** EMD of Rs. 50,000/- (Rupees Fifty Thousand) Only without which tender will not be considered. The amount should be paid by DD drawn on Nationalized Bank in favour of North Eastern Regional Agricultural Marketing Corporation Ltd. Refund of Earnest Money: The Earnest Money of unsuccessful Bidder shall be refunded soon after final appointment of the agencies has been completed. No interest shall be payable on earnest money deposited with the Department.

The agencies securing the highest marks shall be selected, however as NERAMAC is also trying to replicate same concept in other parts of NCR and Metropolitan cities, an empanelment of qualified bidders shall be maintained.

All costs incurred by the agency in respect of submission of offer and presentation shall be borne by the agency concerned.

Agreement and Security deposit: Successful empanelled agencies shall have to execute an agreement as specified within 10 days from the date of dispatch of acceptance letter of the tender. EMD of successful parties shall be automatically adjusted against performance guarantee/ security deposit.

If any dispute arises out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the Parties to Sole Arbitrator decided by MD, NERAMAC and whose decision shall be final.

NERAMAC reserves the right to remove Successful Party along with forfeiture of Performance Security, if the service provided by them is found to be unsatisfactory or if the information provided for empanelment is proved to be false.

All legal proceedings, if necessary arise to institute by any of the parties (Government or Contractor/firm) shall have to be lodged in courts situated in Guwahati city and not elsewhere.

Procedure for Selection:-

All the applications received in response to the notice for EOI will be scrutinized by the Evaluation Committee to be formed by NERAMAC in two phase evaluation process:

Phase-I:

- a. All the proposals received will be scrutinized to assess their eligibility based on the qualifying criteria. Those proposals which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.

Phase II:

Technically qualified Bidder, who has quoted the highest Fixed Monthly Contract fee shall be selected

Disclaimer

- a. The NERAMAC shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered and returned unopened to the applicant.
- b. The NERAMAC reserves the right
 - To reject any/all applications without assigning any reasons thereof.
 - To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the NERAMAC without assigning any reasons thereof.
 - To include any other item in the Scope of work at any time after consultation with applicants or otherwise.

**Sd/
NERAMAC Ltd.**

EOI FORM

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: INVITING EXPRESSION OF INTEREST (EOI)/RFP FOR OUTSOURCING OF RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI

Sir,

The undersigned having read and examined in detail all the tender documents pertaining to your assignment; do hereby express the interest to do the work as specified in the scope of work.

S.N o	Description	Response
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. Letter of Authorization.

2. Form I should be submitted on the company's letter head duly seal and signed by the authorized person.

Processing Fee of Rs. 5,000/- and EMD of Rs. 50,000/- per bid should be placed in Technical bid only payable by RTGS/NEFT/POS or DD in favour of NERAMAC Ltd, Guwahati

RTGS details is as follows:

Bank Name: State Bank of India,

Branch Name: New Guwahati Branch, Bamunimaidam

Account No: 10566982782

IFSC Code: SBIN0000221.

3. Qualification eligibility criteria Form.
4. Affidavit or Self Declaration of eligibility in Form- II.
5. Self Attested copies of Supporting Documents.

I/ We hereby declare that my/ our Tender is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Witness by - Signature:

Designation:

Name :

Dated:

(FORMAT FOR TECHNICAL BID)

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

**SUB: INVITING EXPRESSION OF INTEREST (EOI)/RFP FOR OUTSOURCING OF
RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI**

Sir,

With reference to your subject mentioned tender in NERAMAC website :
www.neramac.com, we hereby submitting our technical bid as per the Terms and
Conditions provided by you. The particulars of offer are given below:

SNO	QUALIFYING CRITERIA	COMMENTS OF BIDDER	DOCUMENT ATTACHED	DEVIATION YES/NO
1	Name of the Company/ Firm/other			
2	Registered address of the Company			
3	Nature of Business of the Company			
4	Authorisation Letter as per Prescribed form.			

5	The minimum turnover of the company in regard to running of Restaurant should be average Rs. 25 Lakhs per annum each for last 3 years			
6	The company must have work experience of at least 3 years in running Restaurant / Catering Services.			
7	The Agency should be aware of North East Cuisine thoroughly and should have equipped with adequate, qualified & experienced manpower on rolls			
8	Bidder should be ready to start services of Restaurant from 1 st week of April'2017			
9	Should not be blacklisted by Central or State Government or Government Organizations/Agencies.			

10	Bidder Should have valid Registration Certificate / Licence / Trade Licence, PAN Card Up to Date VAT Clearance & Registration Certificate.			
	Desirable Criteria			
11	having experience in preparing menu out of Organic Delicacies.			
12	Experience in running restaurant services North East.			
13	Experience in Marketing & Promoting of processed and Fresh Organic Food			
14	Any other point like to be added			

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

(FORMAT FOR FINANCIAL BID-)

To
Managing Director,
NERAMAC,
9 Rajbari Path, G.S Road,
Guwahati – 781005, Assam, India

Sub: INVITING EXPRESSION OF INTEREST (EOI)/RFP FOR OUTSOURCING OF RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI

Sir,

With reference to your subject mentioned tender in NERAMAC website : www.neramac.com, we hereby quote our best rates for **OUTSOURCING OF RESTURANT AT NE-ORGANIC RESTURANT DILLI HAAT, INA NEW DELHI**. The particulars of offer are given below:

<u>Sno.</u>	<u>Description</u>	Fixed sharing (in %) out of total sales of the resturant	Monthly Contract Fee (in Figures & words)
	<u>Outsourcing of Running of Restaurant at Dilli Haat</u>		
<u>1.</u>	<u>NER Connection</u>	<u>10 %</u>	
<u>2</u>	<u>Non-NER Connection</u>	<u>20%</u>	

N.B. :-

1. The monthly contract money should be quoted both in figures and words
2. **IMPORTANT** : In addition to the above Fixed Monthly Contract fee bidder also required to share revenue on the following terms on daily basis for conducting various activities:
 - a. NER connection of the bidder shall be given preference provided it is meeting all qualification criteria and quality standards in the manner given below.
 - b. Bidder with NER connections shall settle with 10% of their sales with NERAMAC
 - c. Whereas Bidder without NER connection has to Share 20% of their sales on daily basis.

3. Service Tax as applicable with the monthly rental and all taxes like VAT, Luxury tax will be payable.
4. Financial Bid to be sealed in separate envelop as Bid sealing and marking of Bids)

Signature :- _____

Full Name :- _____

Designation :- _____

Address : _____

Tele No. _____

DECLARATION BY TENDERERS

1. I _____(Name of the person), am authorized to declare on behalf of the agency / Organisation / Society _____ (Name of the Agency/ Organisation / Society) hereby declare that the agency has Full-fledged office establishment in India with needed manpower.

2) I also declare that all the statements made in this application are true, complete and correct to the best of my knowledge and brief. I understand that if at any stage, it is found that any information given in this application is false / incorrect or that our Agency/Organisation/Society does not satisfy the eligibility criteria, our candidature/empanelment is liable to be cancelled/terminated.

3) I understand that the decision taken is final in all matters.

4) I hereby agree to work as per the terms and conditions rolled out by NERAMAC.

5) I understand that NERAMAC reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of contract, without assigning any specified reasons whatsoever.

Place:

Date:

**Signature of Tenderer
With Seal**